



## FOOD & DRINK

We understand that many clients wish to eat and drink in the Library and also appreciate our clients' need for a clean and pleasant study environment. For this reason, hot, messy, odorous or noisy foods may only be consumed in the Bookmark Café, Library foyer or Lounge @ your Library. Covered drinks and light snack foods are permitted on all floors.

Food is not permitted in silent areas (covered drinks are allowed).

Please be considerate of other Library users and be sure to place all rubbish in the bins provided. Please report any spills or mess to Library staff.

## NOISE

We recognise that our users have different preferences about noise and ways of studying. In response, the Library makes available areas which allow different noise levels so that clients can choose the type of study environment that suits them best.

1. Level 2 and 3  
These are high use, busy areas with lots of facilities for group work etc. A moderate level of noise is acceptable on these floors.
2. Level 4, 5 and 6 general areas  
These are **quiet areas** where library users can carry on quiet conversations or work quietly. While the group study rooms on the edge of the floors may be used for discussion, generally these areas should not be considered social areas.
3. Levels 4, 5 and 6 silent areas  
For Library users who prefer a silent study environment, there are **silent areas** on level 4, 5 and 6 of Robertson Library. In addition, on level 5 there is a **silent computer area** for clients who need to use a Library computer in a silent area. These areas are monitored and policed to ensure silence is observed.

Please set mobile phones to vibrate or silent throughout the Library. We ask that clients do not talk on mobile phones in **quiet** and **silent** areas.

## COMPUTER USE

The Library makes computers available for research and study purposes. When using Library computers, you must follow the Curtin guidelines on appropriate use of ICT facilities. Please be considerate of your fellow Library users and refrain from occupying Library computers for gaming or other social activities when people are waiting for computers.

Do not leave your computer unattended for long periods of time. After 10 minutes, you may be logged off and your belongings removed to allow someone else to use the computer.

## NON-COMPLIANCE

Library staff observing inappropriate food, drink, noise or other behaviour will intervene. In addition, Library users who are being disturbed by inconsiderate behaviour are encouraged to approach a Library staff member for assistance, or use the beige **Help** phones located on all floors to call Library staff.

Library users who do not comply with Library staff instructions may be removed from the building and may be fined.

## FEEDBACK

Your comments and suggestions regarding these guidelines are welcome. Please email us using our online form.