



CURTIN UNIVERSITY LIBRARY GENERAL INFORMATION

For details and more information, see the Library website library.curtin.edu.au

Robertson Library opening hours

During semester, open 24 hours every day.

All floors and enquiry services available 8:00am to 8:00pm Monday — Friday and 9:00am to 5:00pm Saturday and Sunday. See the Library website for details of limited services available outside these hours.

Non-semester periods: Monday – Friday, 8.00am – 6.00pm.

Reference and Enquiry services: Enquiries and reference services are available on level two of the Library. Library staff regularly rove the Library building to provide assistance or you can call a Library Student Assistant (LSA) to come to you: phone 9266 7166. For general enquiries, phone 9266 7166; reference enquiries, phone 9266 2145. Online help is available from LibAnswers on the Library website. Submit your enquiry electronically via the Library Website help box.

Study Zones: Group study tables, pods and rooms are available. Some rooms are bookable at the Enquiries Desk or online at <http://bookings.library.curtin.edu.au/>. Quiet and silent areas are provided on level four, five and six.

Computers: PCs are available on all floors and Macs on level two (iZone). The iZone on level two has specialist computers. Laptops are available for loan from the Enquiries Desk on level two.

How to locate items: The Library Catalogue is available from the Library website home page. It provides access to hundreds of thousands of full text e-books and millions of electronic journal articles.

For print items, the Catalogue will indicate availability and location. If the Catalogue displays *item in place*, this indicates that the item is available. Some shelf numbers include a letter at the beginning of the number: Q (Quartos / large books) are located at the end of the main shelving aisles. B (Booklets) and F (Folio / extra-large books) are located on level four. P indicates a journal (periodical, serial, magazine) and are shelved in the Journal section.

How to borrow: Curtin University staff and students need a current Curtin ID card to borrow. Non-Curtin borrowers must visit the Enquiries Desk on level two to make borrowing arrangements. If you are from another Western Australian university you can register online at http://wagul.curtin.edu.au/reciprocal_registration.html. Self-service borrowing is available on level two near the Enquiries Desk, and also on level 6 near the lifts.

You can check your loans, renew items and place a hold or recall request through the Catalogue, using your Curtin ID and password. For more information see the *Borrowing* section on the Library website.

Borrowing limits: Borrowers must check when an item is due back. All items are subject to recall. Fines are charged for overdue items.

	Books	Loan Period		Books	Loan Period
Undergraduates	30	6 weeks	Research Postgraduate	Unlimited	6 months
Coursework Postgraduate	30	6 weeks	Staff	Unlimited	6 months

Renewals: Curtin Library will automatically renew items on loan for you, however not all items can be automatically renewed. See *Renewing an item* on the Library website for further detail, or phone 9266 7166.

Requesting and collecting: By logging into the Library Catalogue, you can place a request on items that are on the shelf, on loan to someone else, or available from another Curtin Library. You will receive notification when the item is ready to be collected.

Library communications: All Library borrowers will receive Library notices via email. Curtin students will also receive Library notices via the Official Communications Channel (OCC) of their OASIS account. Please check Library communications weekly and keep your contact details updated.

Photocopying, printing and scanning services: Your student or staff Curtin ID card is also your copying and printing card. Place credit into your account online by logging into your student OASIS, or via self-service 'cashiers' located on level 2 of the Library. A4 scanners are available in the iZone, the Copy and Print room and in the Reserve area. You can also scan (A4 and A3) to email on the multi-function devices on each floor of the Robertson Library.

The following is a guide to the shelf numbers where you can browse for books on a particular subject:

<p>Level 4</p> <p>001 Computer Science 004 The Internet 005 Software Engineering, Programming</p> <p>020 Library & Information Sciences 070 News Media, Journalism, Publishing</p> <p>100 Philosophy 150 Psychology 155 Child Psychology 158 Organisational Behaviour 170 Ethics 190 Modern Western Philosophy</p> <p>200 Religion</p>	<p>300 Social Science 301 Sociology, Social Theory 302 Communication, Media 303 Authority, the Information Society, Violence 304 Demography 305 Social Class, Age, Gender, Ethnicity 306 Sociology of Work, Medicine, Education, Language, Sport, Religion, Sexuality, Family 307 Communities, Cities 309 Development 310 General Statistics 320 Political Sciences 330 Economics 338 Tourism 340 Law</p>
<p>Level 5</p> <p>350 Public Administration</p> <p>361 Social Work, Social Policy 362 Public Health, Social Problems, Disability 363 Occupational Health & Safety 364 Crime, Criminology</p> <p>370 Education 380 Commerce, Communications, Transport 390 Customs, Etiquette, Folklore</p> <p>400 Language 410 Linguistics 420 English 495 Chinese, Japanese, Korean 499 Indonesian</p>	<p>500 Natural Sciences & Mathematics 510 Mathematics 520 Astronomy 530 Physics 532 Fluid Mechanics 540 Chemistry 550 Earth Sciences 552 Petrology 560 Paleontology 571 Life Sciences, Biology 572 Biochemistry 579 Microbiology 580 Plants 590 Animals</p>
<p>Level 6</p> <p>600 Technology (Applied Science)</p> <p>610 Medical Sciences, Nursing 611 Anatomy 612 Physiology, Medical Biochemistry, Reproduction 613 Health Promotion, Nutrition 614 Forensic Medicine, Epidemiology 615 Pharmacology, Physical Therapy, Radiotherapy, Psychotherapy, Occupational Therapy, Therapeutic Nutrition, Toxicology 616 Clinical Medicine, Medical Imaging, Abnormal Psychology 617 Surgery, Sports Medicine 618 Obstetrics & Gynaecology, Paediatrics, Gerontology</p> <p>620 Engineering 622 Mining 624 Civil Engineering</p> <p>630 Agriculture 640 Home Economics 647 Hospitality 649 Parenting</p> <p>650 Business, Resumes, Office Technology 657 Accounting 658 Management 658.8 Marketing 659 Advertising, Public Relations</p> <p>660 Chemical Engineering 670 Manufacturing 690 Buildings</p>	<p>700 The Arts 710 Civic & Landscape Architecture 720 Architecture 730 Sculpture 740 Drawing, Decorative Arts 750 Painting 760 Graphic Arts, Printmaking 770 Photography 780 Music 790 Performing Arts</p> <p>800 Literature 810 American Literature 820 English Literature 825 Australian Literature 830 German Literature 840 French Literature 891 Russian Literature 895 Chinese, Japanese, Korean Literature 899 Indonesian Literature</p> <p>900 Geography & History 910 Geography & Travel 920 Biography, Genealogy 930 History of the Ancient World 940 History of Europe 950 History of Asia, Far East 970 History of North America 994 History of Australia</p>