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### THESIS EXAMINATION AND SUBMISSION CHECKLIST

This checklist will guide you through the approvals and forms you need to complete from submitting your thesis for examination to approval for graduation. For more information, please visit the Graduate Research School website <http://research.curtin.edu.au/postgraduate-research/>.

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<input type="checkbox"/> Email your title page to the Thesis Examination Officer at <a href="mailto:thesis@curtin.edu.au">thesis@curtin.edu.au</a> for approval	Thesis title page details <a href="http://curtin.edu/lib/thesistitle">curtin.edu/lib/thesistitle</a>	Thesis Examination Officer <a href="mailto:thesis@curtin.edu.au">thesis@curtin.edu.au</a>
<input type="checkbox"/> Nomination of Examiners form <u>must</u> be approved by the Faculty Graduate Studies Committee, prior to submission. The Graduate Research School will advise you via email, and you may then proceed with submission.		Supervisor
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<input type="checkbox"/> Submit your thesis in PDF format (hard copy may be requested by examiners) to the Thesis Examinations Office, Graduate Research School.		Thesis Examination Officer <a href="mailto:thesis@curtin.edu.au">thesis@curtin.edu.au</a>
<input type="checkbox"/> Once your thesis has been passed, provide a statement to your Thesis Committee that addresses the examiners' comments and confirms that these amendments have been carried out.		Supervisor



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<input type="checkbox"/> Once your Thesis Committee is satisfied with the necessary amendments, present two loose-leaf copies of the final version of your thesis to the Guild Copy and Design Centre for permanent binding.	Guild Copy and Design Centre <a href="http://curtin.edu/lib/guildcopy">curtin.edu/lib/guildcopy</a>	<a href="mailto:copy.design@guild.curtin.edu.au">copy.design@guild.curtin.edu.au</a>
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<input type="checkbox"/> Your Thesis Committee will submit the Report of Chairperson documentation to the Graduate Research School for FGSC, then UGSC approval. GRS will advise you via email once you've been approved to graduate.		Supervisor  Thesis Examination Officer <a href="mailto:thesis@curtin.edu.au">thesis@curtin.edu.au</a>
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