



CURTIN UNIVERSITY LIBRARY ALUMNI BORROWING

Information Sheet 18, Semester 1, 2012

Who is eligible?

Any member of Curtin Alumni may apply for membership of the library.
For more information see <http://library.curtin.edu.au/borrowing/curtin-graduates.cfm>

How to apply?

Alumni members wishing to enrol at the Library must apply via Curtin Alumni Relations Office, Building 100 Level 3, Bentley Campus.

Telephone: +61 8 9266 3113
Fax: +61 8 9266 7527
Email: alumni@curtin.edu.au
Web: <http://alumni.curtin.edu.au/>

Once membership confirmation is received by the Library from the Alumni Office, you will be able to make payment either in person or by phone. Your Borrower ID and password will be provided at time of payment. If you wish to borrow library items, this can be done by visiting the Enquiries Desk and a library card will be issued upon request. Cards cannot be issued during Limited Services.

Fees

A fee of \$50.00 for 6 months or \$90.00 for 12 months is payable to the Library.
Membership is personal and Library cards are not transferable. Refunds cannot be given.

Borrowing

Twelve items may be borrowed at any one time for a six week period. All items are subject recall. Restrictions may apply to special collections— ask at the Enquiries Desk for further information.

Opening Hours (Robertson Library):

	Limited Service Access to All Floors	Full Service Available	Limited Service Access to Levels 2 and 3 only
Monday—Thursday	7:00 am—8:00 am	8:00 am—10:00 pm	
Friday	7:00 am—8:00 am	8:00 am—6:00 pm	6:00 pm—10:00 pm
Saturday and Sunday		9:00 am—4:50 pm	4:50 pm—6:00 pm

Limited Enquiry Desk service apply. Please see the Library website for information.

Variations of opening hours and opening hours for other Curtin libraries are advertised on the Library website.

Library communications

All Alumni borrowers will receive Library notices via email. Please check library communications weekly, and keep your contact details updated. Your details can be updated by notifying the Library on +61 8 9266 7166.

Access to Electronic Services

Access to the Library Catalogue, Internet links and electronic databases is via the Library’s home page: <http://library.curtin.edu.au/>

Alumni membership of Curtin Library includes **access to the ProQuest databases**.

Alumni borrowers are now also eligible to access a range of additional databases, some of which must be used on campus, and some of which may be accessed either on or off campus. Please see Databases for Alumni Use at <http://apps.library.curtin.edu.au/dblist/alumni/>

For assistance please check with the Enquiries Desk located at all Curtin libraries or telephone +61 8 9266 7166.

Fines

Avoid fines by renewing your loans before they become overdue.

This can be done via “Borrower Information” in the Curtin Library Catalogue.

Telephone renewals: +61 8 9266 3281

Reference services

Reference services are provided at the Enquiries Desk located at all Curtin libraries.

Phone +61 8 9266 2145 for telephone reference enquiries.

You can also submit your enquiry electronically via the ‘Contact Us’ link on the Library website.

Photocopying and printing services

Photocopiers and printers are available on every floor in the Robertson Library. Payment Cards can be purchased through self-service “cashiers” located in the Library. Credit can also be added to these cards in the Library.

Document delivery

The Document Delivery Service can arrange loans of books and photocopies of journal articles from Western Australian, interstate, or overseas libraries for a fee. For more information see the Library website or telephone: +61 8 9266 7162.